

# Communication No. 2618

## Figure Skating

### Frankfurt Seminar – July 9-14, 2024

For organizational and budgeting reasons, the maximum number of participants in the Frankfurt Seminar 2024 will be limited according to disciplines and according to experiences.

#### 1. ISU Seminars and ISU Examinations for first appointment of International Judges for Single & Pair Skating and Ice Dance

In line with Rule 413, paragraph 1 c) and d), the ISU is including into the Frankfurt Seminar the Seminars and Examinations for first appointment of International Judges for Single & Pair Skating and Ice Dance for those persons who might be nominated by their ISU Member provided the respective candidates fulfil the requirements of the Rule 413 paragraph 1.

In 2024 a limited number of 'new' candidates for training will be accepted.

These Seminars and Examinations will be held from July 9 to 14, 2024 and will be conducted in Single & Pair Skating and Ice Dance. These Seminars are the only ISU Seminars and ISU Examinations for first appointment of International Judges in the season **2024/25**. See also paragraph 6 for detailed travel information.

ISU Members wishing to nominate candidates from their Federation for these Seminars and Examinations must complete, on behalf of the candidate(s), the attached application form (Appendix A) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2024**. Late applications will not be accepted. The ISU Vice President Figure Skating and the respective Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons.

To maintain the high level and quality of the Seminar we expect that the knowledge/skills of the accepted Participants be up to the Seminar requirements with adequate competition/serving experience.

This Examination to become an International Judge will consist of two parts:

- a written part including true or false and multiple choice questions and questions that require a written response in the English language (including element ID for Ice Dance), based on ISU Regulations and Technical Rules 2022 as well as pertinent ISU Communications, Handbooks and Manuals
- a practical examination, based on identification of elements, evaluation with the GOE and the Program Components and a "competition simulation".

The criteria to pass the written part of these ISU Examinations are established by the Technical Committees.

## **2. Nomination of ‘new’ International Technical Controllers and/or Technical Specialists (all disciplines)**

ISU Members wishing to nominate candidates from their Federation for these Seminars and Examinations must complete, on behalf of the candidate(s), the attached application form (Appendix B) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2024**. Late applications will not be accepted.

In 2024 a limited number of ‘new’ candidates for training will be accepted. For organizational and budgeting reasons, the maximum number of ‘new’ participants in the Frankfurt Seminar 2024 will be limited according to disciplines and according to experiences of service within their national events. The ISU Vice President Figure Skating and the respective Technical Committees in cooperation with the ISU Secretariat will verify the eligibility of such persons.

**Candidates proposed as ‘new’ may be entered and accepted in only one discipline for the 2024 Seminar.**

These Seminars will be held from July 9 to 14, 2024 for Singles, Pairs Skating Ice Dance and Synchronized Skating. See also paragraph 6 for detailed travel information included in this Communication.

The criteria to pass the written part of these ISU Examinations are established by the Technical Committees.

## **3. Nomination of International Technical Controllers and/or Technical Specialists for promotion to become an ISU Technical Controller or ISU Technical Specialist (all disciplines)**

Technical Controllers/Technical Specialists currently listed as “International”, who fulfill the requirements of Rule 414, paragraph 3. a), b) and c), Rule 415, paragraph 3. a), b) and c), respectively Rule 904, paragraph 3. a), b) and c) and Rule 905, paragraph 3. a), b) and c), may enter the seminar for promotion purposes to become an ISU Technical Controller or ISU Technical Specialist.

**Participation in more than one discipline will not be accepted.**

Members wishing to nominate candidates from their Federation for promotion must complete, on behalf of the candidate(s), the attached application form (Appendix C) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2024**. Late applications will not be accepted.

The ISU Vice President and respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such candidates.

In 2024 a limited number of ‘promotion’ candidates for training will be accepted. For organizational and budgeting reasons, the maximum number of ‘promotion’ participants in the Frankfurt Seminar 2024 will be limited according to disciplines and according to experiences.

These Seminars will be held from July 9 to 14, 2024 for Singles, Pair Skating, Ice Dance and Synchronized Skating. See also paragraph 6 for detailed travel information included in this Communication.

The criteria to pass the written part of these ISU Examinations are established by the Technical Committees.

**Should a “Promotion Candidate” not be accepted, the candidate should then register for re-certification in order to maintain their current status.**

## 4. Data & Reply Operator Seminar

ISU Members wishing to nominate Data & Replay Operators must complete, on behalf of the candidate(s), the attached application form (Appendix D) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat no later than April 15, 2024. Late applications will not be accepted. In 2024 a limited number of 'new' candidates for training will be accepted.

All expenses will be for the ISU Member of the candidate or the candidates themselves.

This Seminar will be held from July 9 to 14, 2024. See also paragraph 6 for detailed travel information included in this Communication.

The criteria to pass the written part of these ISU Examinations are established by the Technical Committees.

## 5. Expense Guidelines for all accepted candidates to the Frankfurt Seminar 2024

### 5.1 Accommodation and Full Board

The ISU will **not** cover the costs for accommodation and full board for any accepted and confirmed participants:

- For the Judges Seminar for first appointment (International)
- for the Technical Controller and Technical Specialist Seminar for first appointment (International);
- for the Technical Controller and Technical Specialist Seminar for ISU qualification\*
- for the Data & Replay Operator Seminar for first appointment (International)

**\*ISU Members with candidates who have successfully passed the exam to become "ISU Technical Controller" or "ISU Technical Specialist" may submit for reimbursement of hotel and meals (provided these were purchased at the hotel) to the ISU Secretariat.**

**ISU Members, who cancel participation after June 17, 2024 will need to cover the usual "no show fee", which is 80% of the hotel rate of the concerned person(s).**

### 5.2 Travel Expenses

The ISU will **not** cover the costs for travel expenses for any accepted and confirmed participants:

- for the Judges Seminar for first appointment (International)
- for the Technical Controller and Technical Specialist Seminar for first appointment (International);
- for the Technical Controller and Technical Specialist Seminar for ISU qualification\*
- for the Data & Replay Operator Seminar for first appointment (International)

**\*ISU Members with candidates who have successfully passed the exam in becoming "ISU Technical Controller" or "ISU Technical Specialist" may submit for reimbursement at the stated travel reimbursement rate to the ISU Secretariat:**

Attendees who will have their travel cost (economy class flight ticket, train or car) reimbursed by the ISU after the attendance of the seminars, should provide an expense reimbursement request including supporting vouchers and will receive the following travel contribution per person:

- Participants from Germany: up to a maximum of CHF 100;
- Participants from Europe: up to a maximum of CHF 200;
- Participants from North America, South Africa and Asia: up to a maximum of CHF 500;
- Participants from Australia and Oceania: up to a maximum of CHF 800.

All other participants must cover their travel expenses through their respective ISU Member or by

themselves.

Reimbursement requests should be made to the ISU Secretariat **within 3 months of the end of the seminar at the latest.**

## **6. Travel Information for Arrival and Departure Dates**

The opening of the respective seminars will be Wednesday 10 July 2024 – 10:00

The arrival and departure dates of the respective Seminars are as follows:

- a) Judges Seminar for first appointment (International)  
Arrival in the evening on Tuesday 9 July 2024  
Opening of the Seminar on Wednesday 10 July 2024 at 10:00  
Departure on Saturday morning 13 July 2024
- b) Technical Controller/Technical Specialist Seminar (New International and Promotion)  
Arrival in the evening on Tuesday 9 July 2024  
Opening of the Seminar on Wednesday 10 July 2024 at 10:00  
Departure on Sunday morning 14 July 2024
- c) Data and Replay Operator Seminar (New International)  
Arrival in the evening on Tuesday 9 July 2024  
Opening of the Seminar on Wednesday 10 July 2024 at 10:00  
Departure on Sunday morning 14 July 2024

## **Language**

The Seminars will be conducted in **English**.

Seoul,  
March 14, 2024  
Lausanne,

**Jae Youl Kim**, President

**Colin Smith**, Director General